



BID NO.: 6451-4/12-OTR

OPENING: 2:00 P.M.

Wednesday

November 14, 2007

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:

INTEGRATED SECURITY SYSTEM (FULL SERVICE CONTRACT)

THE FOLLOWING ARE REQUIREMENTS OF THIS BID, AS NOTED BELOW:

BID DEPOSIT AND PERFORMANCE BOND:.....
CATALOGUE AND LISTS:.....
CERTIFICATE OF COMPETENCY:..... See Section 2, paragraph 2.14
EQUIPMENT LIST:.....
EXPEDITED PURCHASING PROGRAM (EPP)
INDEMNIFICATION/INSURANCE:.....
LIVING WAGE:
PRE-BID CONFERENCE/WALK-THRU:.....
SMALL BUSINESS ENTERPRISE MEASURE:.....
SAMPLES/INFORMATION SHEETS:
SECTION 3 – MDHA:.....
SITE VISIT/AFFIDAVIT: See Section 2, paragraph 2.8
USER ACCESS PROGRAM: See Section 2, paragraph 2.21
WRITTEN WARRANTY: See Section 2, paragraph 2.19

FOR INFORMATION CONTACT:

Maria Hevia at 305-375-3022, or at MHevia@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

**MIAMI-DADE COUNTY
DEPARTMENT OF PROCUREMENT MANAGEMENT
PURCHASING DIVISION**

**FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON
PAGE 35 OF SECTION 4, BID SUBMITTAL FORM SHALL RENDER THE VENDOR
INELIGIBLE FOR LOCAL PREFERENCE**

**FAILURE TO SIGN PAGE 35 OF SECTION 4, BID SUBMITTAL FORM WILL RENDER
YOUR BID NON-RESPONSIVE**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: 6451-4/12-OTR

Title: Integrated Security Systems (Full Service Contract)

Sr. Procurement Contracting Agent: Maria Hevia, CPPB

Bids will be accepted until 2:00 p.m. on November 14, 2006

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: Each Bid submitted to the Department of Procurement Management shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable. Failure to comply with this requirement may result in your Bid not being considered for award.

All Bids must be submitted in a sealed envelope or container and will be opened promptly at the time indicated in this solicitation document. Any Bid received after the first Bid has been opened will be returned to the Bidder unopened. The County does not accept responsibility for delays, natural or otherwise.

NOTICE TO ALL BIDDERS:

- **FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.**
- **THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY VENDOR RESPONDING TO THIS SOLICITATION**

SECTION 1

GENERAL TERMS AND CONDITIONS

1.1. DEFINITIONS

Bid – shall refer to any offer(s) submitted in response to this solicitation.
Bidder – shall refer to anyone submitting a Bid in response to this solicitation.

Bid Solicitation – shall mean this solicitation documentation, including any and all addenda.

Bid Submittal Form – defines the requirement of items to be purchased, and must be completed and submitted with Bid. The Bidder should indicate its name in the appropriate space on each page.

County – shall refer to Miami-Dade County, Florida

DPM – shall refer to Miami-Dade County's Department of Procurement Management, Purchasing Division.

Enrolled Vendor – **EFFECTIVE JULY 8, 2002**, shall refer to a firm that has completed the necessary documentation in order to receive Bid notifications from the County, but has not yet registered.

Registered Vendor – shall refer to a firm that has completed the Miami-Dade County Business Entity Registration Application and has satisfied all requirements to enter in to business agreements with the County.

For additional information about on-line vendor enrollment or vendor registration contact the Vendor Assistance Unit at 111 N.W. 1st Street, 13th Floor, Miami, FL 33128, Phone 305-375-5773. **EFFECTIVE JULY 1, 2002**, vendors will be able to enroll and register online by visiting our web site at <http://miamidade.gov> and click on "Business".

1.2. INSTRUCTIONS TO BIDDERS**A. Bidder Qualification**

It is the policy of the County to encourage full and open competition among all available qualified vendors. All vendors regularly engaged in the type of work specified in the Bid Solicitation are encouraged to submit Bids. Vendors may enroll with the County to be included on a mailing list for selected categories of goods and services. To be eligible for award of a contract (including small purchase orders), Bidders must complete a "Miami-Dade County Business Entity Registration Application". Only Registered Vendors can be awarded County contracts. Vendors are encouraged to register with the County anytime by contacting the Vendor Information Center at 305-375-5287. The County endeavors to obtain the participation of all qualified minority and disadvantaged business enterprises. For information and to apply for certification, contact the Department of Business Development, at 111 N.W. 1 Street, 19th Floor, Miami, FL 33128-1844, or telephone at 305-375-3111. County employees wishing to do business with the County are referred to Section 2-11.1(d) of the Miami-Dade County Code.

B. Vendor Registration

To be recommended for award the County requires that vendors complete a Miami-Dade County Business Entity Registration Application with all required disclosure affidavits. The Miami-Dade County Business Entity Registration Application must be returned to the Department of Procurement Management (DPM), Purchasing Division within Fourteen (14) days of notification of the intent to recommend for award. In the event the Miami-Dade County Business Entity Registration Application is not properly completed and returned within the specified time, the County may award to next lowest responsive Bidder. The Bidder is responsible for obtaining the Miami-Dade County Business Entity Registration Application and all affidavits by downloading from DPM's website at <http://miamidade.gov> and click on "Business" or from the Vendor Assistance Unit at 111 N.W. 1st Street, Miami, FL. In becoming a Registered Vendor with Miami-Dade County, the vendor confirms its knowledge of and commitment to comply with the following:

1. Disclosure of Employment – pursuant to Section 2-8.1(d) of the County Code.
2. Disclosure of Ownership Affidavit – pursuant to Section 2-8.1(d) of the County Code.
3. Drug-Free Affidavit – pursuant to Section 2-8.1.2(b) of the County Code.

4. W-9 and 8109 Forms – The vendor must furnish these forms as required by the Internal Revenue Service.
5. Social Security Number – The vendor must provide a copy of the primary owner's social security card if the social security number is being used in lieu of the Federal Identification Number (F.E.I.N.).
6. Americans with Disabilities Act (A.D.A.) Affidavit – It is the policy of the County to comply with all requirements of County Resolution R182-00 and the A.D.A.
7. Collection of Fees, Taxes and Parking Tickets Affidavit – pursuant to Section 2-8.1 (c) of the County Code.
8. Conflict of Interest and Code of Ethics – pursuant to Sections 2-8.1(i) and 2-11.1(b) (1) through (6) and (9) of the County Code and County Ordinance No. 00-1 amending Section 2-11.1(c) of the County Code.
9. Code of Business Ethics – pursuant to Section 2-8.1(i) of the County Code.
10. Debarment Disclosure Affidavit – pursuant to County Code 10-38.
11. Office of the Inspector General Pursuant to Section 2-1076 of the County Code.
12. Minority and Disadvantaged Business Enterprises. The County endeavors to obtain the participation of all minority and disadvantaged business enterprises pursuant to Sections 2-8.2, 2-8.2.3 and 2-8.2.4 of the County Code and Title 49 of the Code of Federal Regulations.
13. Individuals and Entities Doing Business with the County not current in their obligations to the County – pursuant to Sections 2-8.1 (h) and 2-11.1(b)(8) of the County Code.
14. Nondiscrimination pursuant to Section 2-8.1.5 of the County Code.
15. Family Leave - Pursuant to Section 11A-30 of the County Code.
16. Living Wage – Pursuant to Section 2-8.9 of the County Code.
17. Domestic Leave – Pursuant to Section 11A-60 of the County Code.
18. Antitrust Laws – By acceptance of any contract, the vendor agrees to comply with all antitrust laws of the United States and the State of Florida.

C. PUBLIC ENTITY CRIMES

To be eligible for award of a contract, firms wishing to do business with the County must comply with the following:

Pursuant to Section 287.133(2)(a) of the Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 of the Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

D. Request for Additional Information

1. Pursuant to Section 2-11.1(t) of the County Code, all Bid Solicitations, once advertised and until an award recommendation has been forwarded to the appropriate authority are under the "Cone of Silence". Any communication or inquiries, except for clarification of process or procedure already contained in the solicitation, are to be made in writing to the attention of the Procurement Agent identified on the front page of the solicitation. Such inquiries or request for information shall be submitted to the procurement agent in writing and shall contain the requester's name, address, and telephone number. If transmitted by facsimile, the request should also include a cover sheet with Bidder's facsimile number. The requestor must also file a copy of this written request with the Clerk of the Board, 111 NW 1st Street, 17th Floor, suite 202, Miami, Florida 33128-1983 or email clerkbcc@miamidade.gov.
2. The Department of Procurement Management may issue an addendum in response to any inquiry received, prior to Bid opening, which changes, adds to or clarifies the terms, provisions

SECTION 1

GENERAL TERMS AND CONDITIONS

or requirements of the solicitation. The Bidder should not rely on any representation, statement or explanation whether written or verbal, other than those made in this Bid Solicitation document or in any addenda issued. Where there appears to be a conflict between this Bid Solicitation and any addenda, the last addendum issued shall prevail.

3. It is the Bidder's responsibility to ensure receipt of all addenda, and any accompanying documentation. The Bidder is required to submit with its Bid a signed "Acknowledgment of Addenda" form, when any addenda have been issued.

E. Contents of Bid Solicitation and Bidders' Responsibilities

1. It is the responsibility of the Bidder to become thoroughly familiar with the Bid requirements, terms and conditions of this solicitation. Pleas of ignorance by the Bidder of conditions that exist or that may exist will not be accepted as a basis for varying the requirements of the County, or the compensation to be paid to the Bidder.
2. This solicitation is subject to all legal requirements contained in the applicable County Ordinances, Administrative Orders, and Resolutions, as well as all applicable State and Federal Statutes. Where conflict exists between this Bid Solicitation and these legal requirements, the authority shall prevail in the following order: Federal, State and local.
3. It is the responsibility of the Bidder/Proposer, prior to conducting any lobbying regarding this solicitation to file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder/Proposer. The Bidder/Proposer shall also file a form with the Clerk of the Board at the point in time at which a lobbyist is no longer authorized to represent said Bidder/ Proposer. Failure of a Bidder/Proposer to file the appropriate form required, in relation to each solicitation, may be considered as evidence that the Bidder/Proposer is not a responsible contractor.

F. Change or Withdrawal of Bids

1. Changes to Bid - Prior to the scheduled Bid opening a Bidder may change its Bid by submitting a new Bid, (as indicated on the cover page) with a letter in writing on the firms letterhead, signed by an authorized agent stating that the new submittal replaces the original submittal. The new submittal shall contain the letter and all information as required for submitting the original Bid. No changes to a Bid will be accepted after the Bid has been opened.
2. Withdrawal of Bid – A Bid shall be irrevocable unless the Bid is withdrawn as provided herein. Only written a letter received by the DPM Purchasing Division prior to the Bid opening date may withdraw a bid. A bid may also be withdrawn ninety (90) days after the Bid has been opened and prior to award, by submitting a letter to the contact person identified on the front cover of this Bid Solicitation. The withdrawal letter must be on company letterhead and signed by an authorized agent of the Bidder.

G. Conflicts Within The Bid Solicitation

Where there appears to be a conflict between the General Terms and Conditions, Special Conditions, the Technical Specifications, the Bid Submittal Section, or any addendum issued, the order of precedence shall be: the last addendum issued, the Bid Submittal Section, the Technical Specifications, the Special Conditions, and then the General Terms and Conditions.

H. Prompt Payment Terms

1. It is the policy of Miami-Dade County that payment for all purchases by County agencies and the Public Health Trust shall be made in a timely manner and that interest payments be made on late payments. In accordance with Florida Statutes, Section 218.74 and Section 2-8.1.4 of the Miami-Dade County Code, the time at which payment shall be due from the County or the Public Health Trust shall be forty-five (45) days from receipt of a proper invoice. The time at which payment shall be due to small businesses shall be thirty (30) days from receipt of a proper invoice. All payments

due from the County or the Public Health Trust, and not made within the time specified by this section, shall bear interest from thirty (30) days after the due date at the rate of one percent (1%) per month on the unpaid balance. Further, proceedings to resolve disputes for payment of obligations shall be concluded by final written decision of the County Manager, or his or her designee(s), not later than sixty (60) days after the date on which the proper invoice was received by the County or the Public Health Trust.

2. The Bidder may offer cash discounts for prompt payments; however, such discounts will not be considered in determining the lowest price during bid evaluation. Bidders are requested to provide prompt payment terms in the space provided on the Bid submittal signature page of the solicitation.

1.3. PREPARATION OF BIDS

- A. The Bid submittal form defines requirements of items to be purchased, and must be completed and submitted with the Bid. Use of any other form will result in the rejection of the Bidder's offer.
- B. The Bid submittal form must be legible. Bidders shall use typewriter, computer or ink. All changes must be crossed out and initialed in ink. Failure to comply with these requirements may cause the Bid to be rejected.
- C. An authorized agent of the Bidder's firm must sign the Bid submittal form. **FAILURE TO SIGN THE BID SUBMITTAL FORM SHALL RENDER THE BID NON-RESPONSIVE.**
- D. The Bidder may be considered non-responsive if bids are conditioned to modifications, changes, or revisions to the terms and conditions of this solicitation.
- E. The Bidder may submit alternate Bid(s) for the same solicitation provided that such offer is allowable under the terms and conditions. The alternate Bid must meet or exceed the minimum requirements and be submitted on a separate Bid submittal marked "Alternate Bid".
- F. When there is a discrepancy between the unit prices and any extended prices, the unit prices will prevail.
- G. Please be advised that the County, in exercise of its discretion, may not accept bids and/or proposals received after the scheduled time and date. Sealed bids/proposals will be opened promptly at the time and place specified. The responsibility for submitting a sealed bid/proposal on or before the stated time and date is solely and strictly the responsibility of the Bidder/Proposer. Miami-Dade County is not responsible for delays caused by any mail, package or couriers service, including the U.S. Mail, or caused by any other occurrence.

1.4. CANCELLATION OF BID SOLICITATION

Miami-Dade County reserves the right to cancel, in whole or in part, any Invitation to Bid when it is in the best interest of the County.

1.5. AWARD OF BID SOLICITATION

- A. This Bid may be awarded to the responsible Bidder meeting all requirements as set forth in the solicitation. The County reserves the right to reject any and all Bids, to waive irregularities or technicalities and to re-advertise for all or any part of this Bid Solicitation as deemed in its best interest. The County shall be the sole judge of its best interest.
- B. When there are multiple line items in a solicitation, the County reserves the right to award on an individual item basis, any combination of items, total low Bid or in whichever manner deemed in the best interest of the County.
- C. The County reserves the right to reject any and all Bids if it is determined that prices are excessive, best offers are determined to be unreasonable, or it is otherwise determined to be in the County's best interest to do so.
- D. The County reserves the right to negotiate prices with the low bidder, provided that the scope of work of this solicitation remains the same.
- E. Award of this Bid Solicitation will only be made to firms that have completed the Miami-Dade County Business Entity Registration Application and that satisfy all necessary legal requirements to do

SECTION 1 GENERAL TERMS AND CONDITIONS

Dade County must present a copy of their Miami-Dade County issued Occupational License.

- F. Pursuant to County Code Section 2-8.1(g), the Bidder's performance as a prime contractor or subcontractor on previous County contracts shall be taken into account in evaluating the Bid received for this Bid Solicitation.
- G. To obtain a copy of the Bid Solicitation, Bidder(s) shall enclose an appropriately sized self-addressed stamped envelope. Bid results will not be given by telephone or facsimile. Please allow ten (10) calendar days after Bid opening for mailing.
- H. The Bid Solicitation, any addenda and/or properly executed modifications, the purchase order, and any change order(s) shall constitute the contract.
- I. In accordance with Resolution R-1574-RB the Director of Purchasing Division will decide all tie bids.
- J. Award of this Bid may be precluded on compliance with and submission of all required documents as stipulated in the Bid Solicitation.

1.6. CONTRACT EXTENSION

- A. The County reserves the right to exercise its option to extend a contract for up to one hundred-eighty (180) calendar days beyond the current contract period and will notify the contractor in writing of the extension.
- B. This contract may be extended beyond the initial one hundred-eighty (180) day extension period upon mutual agreement between the County and the successful Bidder(s) upon approval by the Board of County Commissioners.

1.7. WARRANTY

All warranties, express and implied, shall be made available to the County for goods and services covered by this Bid Solicitation. All goods furnished shall be fully guaranteed by the successful Bidder against factory defects and workmanship. At no expense to the County, the successful Bidder shall correct any and all apparent and latent defects that may occur within the manufacturer's standard warranty. The Special Conditions of the Bid Solicitation may supersede the manufacturer's standard warranty.

1.8. ESTIMATED QUANTITIES

Estimated quantities or dollars are for Bidder's guidance only: (a) estimates are based on the County's anticipated needs and/or usage during a previous contract period and; (b) the County may use these estimates to determine the low Bidder. Estimated quantities do not constitute or include precise unit/quantity quantities that may be ordered by other government, quasi-government or non-profit entities utilizing this contract under the Joint Purchase portion of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation and the resulting contract, if that section is present in this solicitation document. No guarantee is expressed or implied as to quantities or dollars that will be used during the contract period. The County is not obligated to place any order for the given amount subsequent to the award of this Bid Solicitation.

1.9. NON-EXCLUSIVITY

It is the intent of the County to enter into an agreement with the successful Bidder that will satisfy its needs as described herein. However, the County reserves the right as deemed in its best interest to perform, or cause to be performed, the work and services, or any portion thereof, herein described in any manner it sees fit, including but not limited to: award of other contracts, use of any contractor, or perform the work with its own employees.

1.10. LOCAL PREFERENCE

The evaluation of competitive bids is subject to Section 2-8.5 of the Miami-Dade County Code, which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. A local business shall be defined as:

1. a business that has a valid occupational license, issued by Miami-Dade County at least one year prior to bid or proposal submission, that is appropriate for the goods, services or construction to be purchased;
2. a business that has physical business address located within the limits of Miami-Dade County from which the vendor operates its business. Post Office boxes are not verifiable and shall not be used for the purpose of establishing said physical address; and
3. a business that contributes to the economic development and well-being of Miami-Dade County in a verifiable and measurable way. This may include but not be limited to the creation and expansion of employment opportunities and the support and increase in the County's tax base. To satisfy this requirement, the vendor shall affirm in writing its compliance with either of the following objective criteria of the bid or proposal submission date stated in the solicitation:
 - (a) vendor has at least ten (10) permanent full time employees, or part time employees equivalent to 10 FTE ("full-time equivalent" employees working 40 hours per week) that live in Miami-Dade County, or at least 25% of its employees that live in Miami-Dade County; or
 - (b) vendor contributes to the County's tax base by paying either real property taxes or tangible personal property taxes to Miami-Dade County; or
 - (c) some other verifiable and measurable contribution to the economic development and well-being of Miami-Dade County.

When there is a responsive bid from a Miami-Dade local business within 10% of the lowest price submitted by a responsive non-local business, the local business and the non-local low bidder shall have the opportunity to submit a best and final bid equal to or lower than the amount of the low bid previously submitted by the non-local business.

At this time, there is an interim agreement in effect between Miami-Dade and Broward Counties until September 2009. Therefore, a vendor which meets the requirements of (1), (2) and (3) above for Broward County shall be considered a local business pursuant to this Section.

1.11. CONTINUATION OF WORK

Any work that commences prior to and will extend beyond the expiration date of the current contract period shall, unless reimbursed by mutual written agreement between the County and the successful Bidder, continue until completion at the same prices, terms and conditions.

1.12. BID PROTEST

- A. A recommendation for contract award or rejection of award may be protested by a Bidder in accordance with the procedures contained in Sections 2-8.3 and 2-8.4 of the County Code, as amended, and as established in Administrative Order No. 3-21.
- B. A written intent to protest shall be filed with the Clerk of the Board and mailed to all participants in the competitive process and to the County Attorney within three (3) County work days of the filing of the County Manager's recommendation. This three day period begins on the County work day after the filing of the County Manager's recommendation. Such written intent to protest shall state the particular grounds on which it is based and shall be accompanied by a filing fee as detailed in Item C below.
- C. The written intent to protest shall be accompanied by a non-refundable filing fee, payable to the Clerk of the Board, in accordance with the schedule provided below:

SECTION 1

GENERAL TERMS AND CONDITIONS

<u>Award Amount</u>	<u>Filing Fee</u>
\$25,000-\$100,000	\$500
\$100,001-\$500,000	\$1,000
\$500,001-\$5 million	\$3,000
Over \$5 million	\$5,000

The protester shall then file all pertinent documents and supporting evidence with the Clerk of the Board and mail copies to all participants in the competitive process and to the County Attorney within three (3) County work days after the filing of a written intent to protest.

- D.** For award recommendations greater than \$250,000 the following shall apply:
The County's recommendation to award or reject will be immediately communicated (via mail, fax or email) to all participants in the competitive process and filed with the Clerk of the Board.
- E.** For award recommendations from \$25,000 to \$250,000 the following shall apply:
Each County work day, as appropriate, recommendations to award or reject will be posted in the lobby of the Stephen P. Clark Center, located at 111 N.W. 1st Street. Participants may also call the Awards Line at 305-375-4724, or 800-510-4724, or the contact person as identified on the cover page of the Bid Solicitation.

1.13. RULES, REGULATIONS AND LICENSES

The successful Bidder shall comply with all laws and regulations applicable to provide the goods and/or services specified in this Bid Solicitation. The Bidder shall be familiar with all federal, state and local laws that may in affect the goods and/or services offered.

1.14. PACKAGING

Unless otherwise specified in the Special Conditions or Technical Specifications, all containers shall be suitable for shipment and/or storage and comply with Resolution No. 738-92.

1.15. SUBCONTRACTING

Unless otherwise specified in this Bid Solicitation, the successful Bidder shall not subcontract any portion of the work without the prior written consent of the County. The ability to subcontract may be further limited by the Special Conditions. Subcontracting without the prior consent of the County may result in termination of the contract for default. When Subcontracting is allowed the Bidder shall comply with County Resolution No. 1634-93, Section 10-34 of the County Code and County Ordinance No. 97-35.

1.16. ASSIGNMENT

The successful Bidder shall not assign, transfer, hypothecate, or otherwise dispose of this contract, including any rights, title or interest therein, or its power to execute such contract to any person, company or corporation without the prior written consent of the County.

1.17. DELIVERY

Unless otherwise specified in the Bid Solicitation, prices quoted shall be F.O.B. Destination. Freight shall be included in the proposed price.

1.18. RESPONSIBILITY AS EMPLOYER

The employee(s) of the successful Bidder shall be considered to be at all times its employee(s), and not an employee(s) or agent(s) of the County or any of its departments. The successful Bidder shall provide competent and physically employee(s) capable of performing the work as required. The County may require the successful Bidder to remove any employee it deems unacceptable. All employees of the successful Bidder shall wear proper identification.

1.19. INDEMNIFICATION

The successful Bidder shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of

defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of the agreement by the successful Bidder or its employees, agents, servants, partners, principals or subcontractors. The successful Bidder shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may be incurred thereon. The successful Bidder expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the successful Bidder shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

1.20. COLLUSION

Where two (2) or more related parties, as defined herein, each submit a Bid for any contract, such Bids shall be presumed to be collusive. The foregoing presumption may be rebutted by the presentation of evidence as to the extent of ownership, control and management of such related parties in preparation and submittal of such Bids. Related parties shall mean Bidder or the principals thereof which have a direct or indirect ownership interest in another Bidder for the same contract or in which a parent company or the principals thereof of one (1) Bidder have a direct or indirect ownership interest in another Bidder for the same contract. Furthermore, any prior understanding, agreement, or connection between two or more corporations, firms, or persons submitting a bid for the same materials, supplies, services, or equipment shall also be presumed to be collusive. Bids found to be collusive shall be rejected. Bidders who have been found to have engaged in collusion may be considered non-responsible, and may be suspended or debarred, and any contract resulting from collusive Bidding may be terminated for default.

1.21. MODIFICATION OF CONTRACT

The contract may be modified by mutual consent, in writing through the issuance of a modification to the contract, purchase order, change order or award sheet, as appropriate.

1.22. TERMINATION FOR CONVENIENCE

The County, at its sole discretion, reserves the right to terminate this contract without cause upon thirty (30) days written notice. Upon receipt of such notice, the successful Bidder shall not incur any additional costs under this contract. The County shall be liable only for reasonable costs incurred by the successful Bidder prior to notice of termination. The County shall be the sole judge of "reasonable costs."

1.23. TERMINATION FOR DEFAULT

The County reserves the right to terminate this contract, in part or in whole, or place the vendor on probation in the event the successful Bidder fails to perform in accordance with the terms and conditions stated herein. The County further reserves the right to suspend or debar the successful Bidder in accordance with the appropriate County ordinances, resolutions and/or administrative orders. The vendor will be notified by letter of the County's intent to terminate. In the event of termination for default, the County may procure the required goods and/or services from any source and use any method deemed in its best interest. All re-procurement cost shall be borne by the successful Bidder.

1.24. FRAUD AND MISREPRESENTATION

Pursuant to Section 2-8.1.4 of the Miami-Dade County Code, any individual, corporation or other entity that attempts to meet its contractual obligations with the County through fraud, misrepresentation or material misstatement, may be debarred for up to five (5) years. The County as a further sanction may terminate or cancel any other contracts with such individual, corporation or entity. Such individual or entity shall be responsible for all direct or indirect costs associated with termination or cancellation, including attorney's fees.

SECTION 1

GENERAL TERMS AND CONDITIONS

1.25. ACCESS TO RECORDS

The County reserves the right to require the Contractor to submit to an audit by Audit and Management Services or other auditor of the County's choosing at the Contractor's expense. The Contractor shall provide access to all of its records, which relate directly or indirectly to this Agreement at its place of business during regular business hours. The Contractor shall retain all records pertaining to this Agreement and upon request make them available to the County for three years following expiration of the Agreement. The Contractor agrees to provide such assistance as may be necessary to facilitate the review or audit by the County to ensure compliance with applicable accounting and financial standards.

1.26 OFFICE OF THE INSPECTOR GENERAL

Miami-Dade County has established the Office of the Inspector General, which is authorized and empowered to review past, present, and proposed County and Public Health Trust programs, contracts, transactions, accounts, records and programs. The Inspector General (IG) has the power to subpoena witnesses, administer oaths, require the production of records and monitor existing projects and programs. The Inspector General may, on a random basis, perform audits on all County contracts. The cost of random audits shall be incorporated into the contract price of all contracts and shall be one quarter (1/4) of one (1) percent of the contract price, except as otherwise provided in Section 2-1076(c)(8) of the County Code.

1.27 PRE-AWARD INSPECTION

The County may conduct a pre-award inspection of the bidder's site or hold a pre-award qualification hearing to determine if the bidder is capable of performing the requirements of this bid solicitation.

1.28 PROPRIETARY/CONFIDENTIAL INFORMATION

Bidders are hereby notified that all information submitted as part of, or in support of bid submittals will be available for public inspection after opening of bids in compliance with Chapter 119 of the Florida Statutes; popularly known as the "Public Record Law." The bidder shall not submit any information in response to this invitation, which the bidder considers to be a trade secret, proprietary or confidential. The submission of any information to the County in connection with this invitation shall be deemed conclusively to be a waiver of any trade secret or other protection, which would otherwise be available to the bidder. In the event that the bidder submits information to the County in violation of this restriction, either inadvertently or intentionally, and clearly identifies that information in the bid as protected or confidential, the County shall endeavor to redact and return that information to the bidder as quickly as possible, and if appropriate, evaluate the balance of the bid. The redaction or return of information pursuant to this clause may render a bid non-responsive.

1.29. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

Any person or entity that performs or assists Miami-Dade County with a function or activity involving the use or disclosure of "individually identifiable health information (IIHI) and/or Protected Health Information (PHI) shall comply with the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and the Miami-Dade County Privacy Standards Administrative Order. HIPAA mandates for privacy, security and electronic transfer standards, that include but are not limited to:

1. Use of information only for performing services required by the contract or as required by law;
2. Use of appropriate safeguards to prevent non-permitted disclosures;
3. Reporting to Miami-Dade County of any non-permitted use or disclosure;
4. Assurances that any agents and subcontractors agree to the same restrictions and conditions that apply to the Bidder/Proposer and reasonable assurances that IIHI/PHI will be held confidential;

5. Making Protected Health Information (PHI) available to the customer;
6. Making PHI available to the customer for review and amendment; and incorporating any amendments requested by the customer;
7. Making PHI available to Miami-Dade County for an accounting of disclosures; and
8. Making internal practices, books and records related to PHI available to Miami-Dade County for compliance audits.

PHI shall maintain its protected status regardless of the form and method of transmission (paper records, and/or electronic transfer of data). The Bidder/ Proposer must give its customers written notice of its privacy information practices including specifically, a description of the types of uses and disclosures that would be made with protected health information.

1.30. CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX

When proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami-Dade County are used to pay for all or some part of the cost of this contract, no award of a Blanket Purchase Order (BPO) for Transit/Public Works as part of a multi-department contract, nor an award of a contract solely for the use of Transit/Public Works shall be effective and thereby give rise to a contractual relationship with the County for Transit/Public Works purchases unless and until both the following have occurred: 1) the County Commission awards the contract, and such award becomes final (either by expiration of 10 days after such award without veto by the Mayor, or by Commission override of a veto); and, 2) either, i) the Citizens' Independent Transportation Trust (CITT) has approved inclusion of Transit/Public Works in this contract, or, ii) in response to the CITT's disapproval, the County Commission reaffirms Transit/Public Work's inclusion in the contract by two-thirds (2/3) vote of the Commission's membership and such reaffirmation becomes final.

1.31 LOBBYIST CONTINGENCY FEES

A. In accordance with Section 2-11.1(s) of the Code of Miami-Dade County, after May, 16, 2003, no person may, in whole or in part, pay, give or agree to pay or give a contingency fee to another person. No person may, in whole or in part, receive or agree to receive a contingency fee.

B. A contingency fee is a fee, bonus, commission or non-monetary benefit as compensation which is dependant on or in any way contingent upon the passage, defeat, or modification of: 1) any ordinance, resolution, action or decision of the County Commission; 2) any action, decision or recommendation of the County Manager or any County board or committee; or 3) any action, decision or recommendation of any County personnel during the time period of the entire decision-making process regarding such action, decision or recommendation which foreseeably will be heard or reviewed by the County Commission or a County board or committee.

1.32 COMMISSION AUDITOR – ACCESS TO RECORDS

Pursuant to Ordinance No. 03-2, all vendors receiving an award of the contract resulting from this solicitation will grant access to the Commission Auditor to all financial and performance related records, property, and equipment purchased in whole or in part with government funds.

SECTION 2
SPECIAL CONDITIONS

INTEGRATED SECURITY SYSTEMS (FULL SERVICE CONTRACT)

2.1 PURPOSE: TO ESTABLISH A CONTRACT FOR THE COUNTY:

The purpose of this solicitation is to establish a full service contract for preventive maintenance, repair and replacement of parts to an integrated security system.

2.2 SMALL BUSINESS CONTRACT MEASURES FOR SOLICITATIONS GREATER THAN \$50,000 (Bid Preference)

A Small Business Enterprise (SBE) bid preference applies to this solicitation.

A 10% percent bid preference shall apply to contracts \$1 million or less and 5% percent on contracts greater than \$1 million. A SBE/Micro Business Enterprise must be certified by the Department of Business Development (DBD) for the type of goods and/or services the Enterprise provides in accordance with the applicable Commodity Code(s) for this solicitation. For certification information, contact the Department of Business Development at 305-375-3111 or access www.miamidade.gov/dbd.

The SBE/Micro Business Enterprise must be certified by bid submission deadline, at contract award and for the duration of the contract to remain eligible for the preference.

2.3 PRE-BID CONFERENCE

INTENTIONALLY OMITTED

2.4 TERM OF CONTRACT: TWELVE (12) MONTHS

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Department of Procurement Management, Purchasing Division; and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the twelve month period.

2.5 OPTION TO RENEW FOR FOUR (4) ADDITIONAL YEAR(S) (With Price Adjustment:

The initial contract prices resultant from this solicitation shall prevail for a one (1) year(s) period from the contract's initial effective date. Prior to, or upon completion, of that initial term, the County shall have the option to renew this contract for an additional four (4) year(s) period on a year-to-year basis. Prior to completion of each exercised contract term, the County may consider an adjustment to price based on changes in the following pricing index: Consumer Price Index (CPI), for Miami Ft. Lauderdale, All Items, All Clerical Workers.

SECTION 2
SPECIAL CONDITIONS

It is the vendor's responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of any exercised option period, the vendor's request for adjustment should be submitted 90 days prior to expiration of the then current contract term. The vendor adjustment request should not be in excess of the relevant pricing index change. If no adjustment request is received from the vendor, the County will assume that the vendor has agreed that the optional term may be exercised without pricing adjustment. Any adjustment request received after the commencement of a new option period may not be considered.

The County reserves the right to reject any price adjustments submitted by the vendor and/or to not exercise any otherwise available option period based on such price adjustments. Continuation of the contract beyond the initial period, and any option subsequently exercised, is a County prerogative, and not a right of the vendor. This prerogative will be exercised only when such continuation is clearly in the best interest of the County.

Should the vendor decline the County's right to exercise the option period, the County may consider the vendor in default which decision may effect that vendor's eligibility for future contracts.

NOTE: IF MULTIPLE VENDORS ARE INVOLVED UNDER THE GIVEN CONTRACT, ANY OPTIONS TO RENEW WILL BE RESTRICTED TO THE SPECIFIC ITEMS OF WORK INITIALLY AWARDED TO ANY SPECIFIC VENDOR.

2.6 METHOD OF AWARD: TO MULTIPLE LOWEST PRICED VENDORS IN THE AGGREGATE

Award of this contract will be made to a minimum of two (2) responsive, responsible vendors who submit an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If a vendor fails to submit an offer on all items, its overall offer will be rejected. While the award will be made to multiple vendors in the aggregate to assure availability, the lowest priced vendor in the aggregate will be given the first opportunity to perform under this contract.

2.7 PRICES SHALL BE FIXED AND FIRM FOR TERM OF CONTRACT:

If the vendor is awarded a contract under this solicitation, the prices proposed by the vendor shall remain fixed and firm during the term of contract.

SECTION 2
SPECIAL CONDITIONS

2.8 INSPECTION OF EQUIPMENT (RECOMMENDED)

Prior to submitting its offer it is advisable that the vendor inspect the equipment and become familiar with any conditions which may in any manner affect the service to be performed or affect the equipment, materials and labor required. The vendor is also advised to examine carefully any drawings and specifications and to become thoroughly informed regarding any and all conditions and requirements that may in any manner affect the service to be performed under the contract. No additional allowances will be made because of lack of knowledge of these conditions. For an appointment to inspect the equipment, and/or for any additional information required regarding the specifications and requirements of this solicitation, contact DPM representative Maria Hevia at (305) 375-3022 for appointment. Vendors are advised that all appointments and inquiries during the bidding period are subject to the Cone of Silence.

2.9 EQUAL PRODUCT

INTENTIONALLY OMITTED

2.10 LIQUIDATED DAMAGES FOR INCOMPLETE PROJECTS

Intentionally Omitted (See Section 3, paragraph 3.4, Charges to the Awarded Vendor for Failure to Perform).

2.11 INDEMNIFICATION AND INSURANCE (1) - GENERAL SERVICE AND MAINTENANCE CONTRACT

Provider shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Provider or its employees, agents, servants, partners principals or subcontractors. Provider shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Provider expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Provider shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The vendor shall furnish to the Vendor Assistance Section, Department of Procurement Management, Administration Division, 111 NW 1st Street, Suite 1300, Miami, Florida 33128, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A. Worker's Compensation Insurance for all employees of the vendor as required by Florida Statute 440.

SECTION 2
SPECIAL CONDITIONS

- B. General Liability Insurance on a comprehensive basis in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**
- C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The company must be rated no less than "B" as to management, and no less than "Class V" as to financial strength, by the latest edition of Best's Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

or

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida" issued by the State of Florida Department of Insurance and are members of the Florida Guaranty Fund.

Certificates will indicate no modification or change in insurance shall be made without thirty (30) days in advance notice to the certificate holder.

NOTE:DADE COUNTY SOLICITATION NUMBER AND TITLE OF SOLICITATION MUST APPEAR ON EACH CERTIFICATE.

CERTIFICATE HOLDER MUST READ: MIAMI-DADE COUNTY
111 NW 1st STREET
SUITE 1300
MIAMI, FL 33128

Compliance with the foregoing requirements shall not relieve the vendor of his liability and obligation under this section or under any other section of this agreement.

Issuance of a purchase order is contingent upon the receipt of the insurance documents within fifteen (15) calendar days after Board of County Commission approval. If the insurance certificate is received within the specified time frame but not in the manner prescribed in this solicitation, the vendor shall be verbally notified of such deficiency and shall have an additional five (5) calendar days to submit a corrected certificate to the County. If the vendor fails to submit the required insurance documents in the manner prescribed in this solicitation within twenty (20) calendar days after Board of Commission approval, the vendor shall be in default of the contractual terms and conditions and shall not be awarded the contract. Under such circumstances, the vendor may be

SECTION 2
SPECIAL CONDITIONS

prohibited from submitting future Proposal to the County in accordance with Section _____ of the General Terms and Conditions.

The vendor shall be responsible for assuring that the insurance certificate required in conjunction with this Section remain in force for the duration of the contractual period; including any and all option years that may be granted to the vendor in accordance with Section 2.5 of this solicitation. If insurance certificates are scheduled to expire during the contractual period, the vendor shall be responsible for submitting new or renewed insurance certificates to the County at a minimum of thirty (30) calendar days in advance of such expiration. In the event that expired certificates are not replaced with new or renewed certificates which cover the contractual period, the County shall suspend the contract until such time as the new or renewed certificates are received by the County in the manner prescribed in the solicitation; provided, however, that this suspended period does not exceed thirty (30) calendar days. If such suspension exceeds thirty (30) calendars days, the County may, at its sole discretion, terminate this contract for cause and seek re-procurement damages from the vendor in accordance with Section of this solicitation.

2.12 BID GUARANTY

INTENTIONALLY OMITTED

2.13 PERFORMANCE BOND

INTENTIONALLY OMITTED

2.14 CERTIFICATIONS

INTENTIONALLY OMITTED

2.15 METHOD OF PAYMENT: PERIODIC PAYMENTS FOR SERVICE RENDERED

The County shall provide periodic payments for services rendered by the vendor. In order for the County to provide payment, the vendor shall submit a fully documented invoice that provides the basic information set forth below. The invoice shall be submitted to the County department within thirty (30) calendar days after the service has been rendered. It shall be understood that such invoices shall not be submitted for payment until such time as the service has been completed and a County representative has reviewed and approved the service.

All invoices shall contain the following basic information:

I. Vendor Information:

- The name of the business organization as specified on the contract between Miami-Dade County and vendor
- Date of invoice

SECTION 2
SPECIAL CONDITIONS

- Invoice number
 - Vendor's Federal Identification Number on file with Miami-Dade County
- II. County Information:
- Miami-Dade County Release Purchase Order or Small Purchase Order Number
- III. Pricing Information:
- Unit price of the goods, services or property provided
 - Extended total price of the goods, services or property
 - Applicable discounts
- IV. Goods or Services Provided per Contract:
- Description
 - Quantity
- V. Delivery Information:
- Delivery terms set forth within the Miami-Dade County Release Purchase Order
 - Location and date of delivery of goods, services or property
- VI. Failure to Comply:
Failure to submit invoices in the prescribed manner will delay payment.

2.16 SHIPPING TERMS

INTENTIONALLY OMITTED

2.17 DELIVERY REQUIREMENTS

INTENTIONALLY OMITTED

2.18 BACK ORDER ALLOWANCE

INTENTIONALLY OMITTED

SECTION 2
SPECIAL CONDITIONS

2.19 WARRANTY REQUIREMENTS FOR EQUIPMENT

A. Type of Standard Warranty Coverage Required

The bidder shall supply a copy of the manufacturer's and/or supplier's certificates of warranty at the time of purchase. The warranty certificates shall provide a comprehensive liability of all components which are covered under the standard warranty. Under no circumstances shall the County accept a standard warranty period of less than twelve (12) months from the date of acceptance of the equipment or; whichever is less. The warranty supplied by the bidder shall remain in force for the full period identified; regardless of whether the bidder is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the bidder does not constitute a waiver of these warranty provisions.

B. Correcting Defects Covered Under the Standard Warranty

If repairs and/or parts covered under the standard warranty become defective and must be repaired and/or replaced by the bidder, the bidder hereby understands and agrees to complete the repair and/or supply the required parts, at no cost to the County, within five (5) work days (Saturdays, Sundays, and Holidays excluded) after the request for such repairs and/or parts is made by a County representative. If the bidder fails to complete the repair and/or supply the parts within this prescribed period, the County may, at its sole option, take any of the following actions: (a) assess the charges as indicated on Section 3, paragraph 3.4 of this solicitation; (b) obtain the repair and/or parts from another vendor; and/or (c) place the bidder in default of its contract. If, in the course of exercising these options, the County incurs additional costs, the County shall charge the bidder for the costs; either through a credit memorandum or through invoicing.

C. Type of Warranty Coverage Required for Repairs and Parts

In addition to the standard warranty, it is hereby agreed and understood that all repairs and replacements parts supplied by the bidder shall be warranted for a minimum period of ninety (90) calendar days after the repairs and/or parts have been received and accepted by the County.

SECTION 2
SPECIAL CONDITIONS

D. Correcting Repeat Failures Covered Under the Warranty for Repairs and Parts.

If any warranty repair experiences a repeat failure within fifteen (15) calendar days following the repair due to faulty workmanship supplied by the bidder, the bidder hereby understands and agrees that it will repair the failure and incur any and all costs associated with the repeat failure within one (1) working day after notification of the failure by a County representative. If the bidder fails to complete the repair and/or supply the parts within this prescribed period, the County may, at its sole discretion, assess the charges as indicated on Section 3, paragraph 3.4 of this solicitation.

2.20 CONTACT PERSONS:

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Maria Hevia, at (305) 375-3022 email – Mhevia@MiamiDade.gov.

2.21 COUNTY USER ACCESS PROGRAM (UAP)

User Access Fee

Pursuant to Miami-Dade County Budget Ordinance No. 03-192, this contract is subject to a user access fee under the County User Access Program (UAP) in the amount of two percent (2%). All sales resulting from this contract, or any contract resulting from this solicitation and the utilization of the County contract price and the terms and conditions identified herein, are subject to the two percent (2%) UAP. This fee applies to all contract usage whether by County Departments or by any other governmental, quasi-governmental or not-for-profit entity.

The vendor providing goods or services under this contract shall invoice the contract price and shall accept as payment thereof the contract price less the 2% UAP as full and complete payment for the goods and/or services specified on the invoice. The County shall retain the 2% UAP for use by the County to help defray the cost of the procurement program. Vendor participation in this invoice reduction portion of the UAP is mandatory.

Joint Purchase

Only those entities that have been approved by the County for participation in the County's Joint Purchase and Entity Revenue Sharing Agreement are eligible to utilize or receive Miami-Dade County contract pricing and terms and conditions. The County will provide to approved entities a UAP Participant Validation Number. The vendor must obtain the participation number from the entity prior to filling any order placed pursuant to this section. Vendor participation in this joint purchase portion of the UAP, however, is voluntary. The vendor shall notify the ordering entity, in writing, within 3 work days of receipt of an order, of a decision to decline the order.

SECTION 2
SPECIAL CONDITIONS

For all ordering entities located outside the geographical boundaries of Miami-Dade County, the successful vendor shall be entitled to ship goods on an "FOB Destination, Prepaid and Charged Back" basis. This allowance shall only be made when expressly authorized by a representative of the ordering entity prior to shipping the goods.

Miami-Dade County shall have no liability to the vendor for the cost of any purchase made by an ordering entity under the UAP and shall not be deemed to be a party thereto. All orders shall be placed directly by the ordering entity with the vendor and shall be paid by the ordering entity less the 2% UAP.

Vendor Compliance

If a vendor fails to comply with this section, that vendor may be considered in default by Miami-Dade County in accordance with Section 1, Paragraph 1.23 of this contract solicitation and the resulting contract.

2.22 CLEAN-UP

All unusable materials and debris shall be removed from the premises at the end of each workday, and disposed of in an appropriate manner. Upon final completion, the vendor shall thoroughly clean up all areas where work has been involved as mutually agreed with the associated user department's project manager.

2.23 COMPLIANCE WITH FEDERAL STANDARDS

All items to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

2.24 DEFICIENCIES IN WORK TO BE CORRECTED BY THE VENDOR

The vendor shall promptly correct all apparent and latent deficiencies and/or defects in work, and/or any work that fails to conform to the contract documents regardless of project completion status. All corrections shall be made within two (2) calendar days after such rejected defects, deficiencies, and/or non-conformances are verbally reported to the vendor by the County's project administrator, who may confirm all such verbal reports in writing. The vendor shall bear all costs of correcting such rejected work. If the vendor fails to correct the work within the period specified, the County may, at its discretion, notify the vendor, in writing, that the vendor is subject to contractual default provisions if the corrections are not completed to the satisfaction of the County within two (2) calendar days of receipt of the notice. If the vendor fails to correct the work within the period specified in the notice, the County shall place the vendor in default, obtain the services of another vendor to correct the deficiencies, and charge the incumbent vendor for these costs; either through a deduction

SECTION 2
SPECIAL CONDITIONS

from the final payment owed to the vendor or through invoicing. If the vendor fails to honor this invoice or credit memo, the County may terminate the contract for default.

2.25 HOURLY RATE

The hourly rate quoted shall be deemed to provide full compensation to the vendor for labor, equipment use, travel time, and any other element of cost or price. This rate is assumed to be at straight-time for all labor, except as otherwise noted. The vendor shall comply with minimum wage standards, and/or any other wage standards specifically set forth in this solicitation and resultant contract, and any other applicable laws of the State of Florida. If overtime is allowable under this contract, it will be covered under a separate item in the special clauses.

2.26 LABOR, MATERIALS, AND EQUIPMENT SHALL BE SUPPLIED BY THE VENDOR

Unless otherwise provided in Section 3 (entitled "Technical Specifications"), of this solicitation the vendor shall furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

2.27 MATERIALS SHALL BE NEW AND WARRANTED AGAINST DEFECTS

The vendor hereby acknowledges and agrees that all materials, except where recycled content is specifically requested, supplied by the vendor in conjunction with this solicitation and resultant contract shall be new, warranted for their merchantability, and fit for a particular purpose. In the event any of the materials supplied to the County by the vendor are found to be defective or do not conform to specifications: (1) the materials may be returned to the vendor at the vendor's expense and the contract cancelled or (2) the County may require the vendor to replace the materials at the vendor's expense.

2.28 OVERTIME:

The County shall allow overtime payment at a maximum rate of one and a half times the regular hourly wages stated within this contract. This allowance shall only be provided in those instances where expressly authorized by a representative of the County prior to the commencement of the overtime work. Further, overtime work shall not be allowed during the normal work day. As a matter of confirmation, overtime work only occurs after 40 hours of work effort in a given week by a given individual.

SECTION 2
SPECIAL CONDITIONS

2.29 SUB-CONTRACTORS OF WORK SHALL BE IDENTIFIED

IMPORTANT NOTE: THIS REQUIREMENT IS SEPARATE AND INDEPENDENT FROM SBE REQUIREMENTS AS MAY BE STATED IN PARAGRAPH 2.2

As part of its Bid Proposal, the Bidder is required to identify any and all Subcontractors that will be used in the performance of the proposed contract, their capabilities and experience, and the portion of the work to be done by the subcontractor. The competency of the Subcontractor(s) with respect to experience, skill, responsibility and business standing shall be considered by the County when making the award in the best interest of the County. If the bidder fails to identify any and all sub-contractors in the Bid Proposal, the bidder may be allowed to submit this documentation to the County during the bid evaluation period if such action is in the best interest of the County.

SECTION 3
TECHNICAL SPECIFICATION

INTEGRATED SECURITY SYSTEMS (FULL SERVICE CONTRACT)

3.1 SYSTEM DESCRIPTION:

This is a touch screen, multiple microprocessor, NORMENT INDUSTRIES W.S.A., INC. (Trentech), of Montgomery, Alabama, integrated detention facility security system. It is inclusive of locking, communications, video and surveillance systems. The system utilizes a PC based touch screen controlled stations and remote programmable industrial computers which contain NORMENT INDUSTRIES W.S.A., INC. (Trentech), proprietary software with peripherals.

3.2 EQUIPMENT TO BE SERVICED

Three (3) Supplemental Materials Lists are incorporated into these specifications as attachments. The document titles are directly related to the type of equipment to be serviced and parts that need to be replaced expeditiously.

Supplemental Materials List #1	Turner Guilford Knight (TGK) Correctional Center Equipment Listing (See page 15 through 24)
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Supplemental Materials List #2	Turner Guilford Knight (TGK) Correctional Center 24 Hours Parts Listing.(See page 15 through 24)
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Supplemental Materials List #3	Turner Guilford Knight (TGK) Correctional Center 48 Hour Parts Listing.(See page 15 through 24)
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The awarded vendor will service or repair any and all equipment included in the Supplemental Materials Lists and all associated peripherals inclusive of wiring and position switches. All necessary replacement parts will be supplied by the awarded vendor, to include the installation, with the exception of the Electrical Mechanical Locks which will be furnished by the Corrections and Rehabilitation Department. System blue prints, operation manuals and maintenance manuals for equipment are on site and available for review and use by the awarded vendor.

3.3 VENDOR PERFORMANCE REQUIREMENTS

1. Company representative/technician/mechanic will be available for service calls twenty-four (24) hours a day, seven (7) days a week with a response time of two (2) hours from placement of the call. Vendor must have an answering service to receive all calls.
2. Service will be provided during regular work hours defined as 7:00 A.M. to 4:00 P.M. Monday through Friday with a two (2) hour response time from placement of the service request. The response time for overtime service calls will be three (3) hours from placement of call. (Overtime will only be paid if the nature of the call is billable

SECTION 3
TECHNICAL SPECIFICATION

due to vandalism or acts of God). Vendor must return calls within 30 minutes of the emergency call.

2. Electronic Technicians shall possess documented experience of three (3) years or more of working on integrated security systems. Proof of experience will be required.
3. The vendor must have the ability to obtain spare parts and other materials in quantities to maintain the system based on the 24 hour and 48 hours Supplemental Parts Replacement List. The basis intent is:

THAT IT WILL BE UNACCEPTABLE FOR A SECURITY SYSTEM TO BE DOWN FOR OVER A 24 HOUR PERIOD WHEN IT IS AWAITING A PART WHICH IS LISTED ON THE 24 HOUR SUPPLEMENTAL PARTS REPLACEMENT LIST, AND OVER A 48-HOUR PERIOD WHEN IT IS AWAITING A PART WHICH IS LISTED ON THE 48 HOUR SUPPLEMENTAL PARTS REPLACEMENT LIST.

4. The vendor shall have the ability to interface with NORMENT INDUSTRIES W.S.A., INC., in event proprietary software problems develop on a twenty-four (24) hour a day, seven (7) days a week basis. This interface will also be necessary for upgrades or modifications to the proprietary software.
5. Vendor maintains open communications with CCTV and all other peripheral vendors for repairs to the system. Service to be provided within twenty-four (24) hours or on a next day priority basis. All replacement parts listed on the supplemental lists must be new with respective warranties. In the event that the parts are no longer manufactured or are deemed obsolete the County will retain the right to approve an alternate or the repair of the failed device. The vendor shall repair or replace the device at no cost to the county.
6. The vendor will be familiar with and comply with all Dade County Corrections tool control, entry, and documentation and movement procedures that apply to outside contractors. Vendor's technician will list out in an itemized form, the tools that he/she is bringing into the Correction's facility.
7. The vendor will update and maintain documentation in the form of "As built" drawings, operation and maintenance manuals for any modifications, upgrades or correction of systems' error. The vendor shall label or tag all new wiring, devices or equipment. The vendor will maintain a full set of updated blue prints and device locators, with all changes to the system recorded as the changes occur, in the main computer control room, located near central control. Documents must be readily available upon request.

SECTION 3
TECHNICAL SPECIFICATION

8. The vendor will be provided with one (1) set of drawings of all security cabinets as existing. The vendor will maintain and supply new drawings as changes are made or revisions completed. (These drawings will be maintained at the facility).
9. The vendor must possess the ability to recommend, engineer and complete upgrades or modifications to the existing system including written estimates and drawings.
10. The vendor will provide to the Facility Manager a copy of all software changes to the system and peripherals. The software will be catalogued, labeled and updated for all changes including minimum changes and changes requested by Facility Manager.
11. The vendor will provide and maintain a service log on the premises in a location selected by the Facility Manager, which will contain the following information for all routine and emergency service calls:
 - a. Date, number of Service Ticket Request and time of arriving at Facility (In).
 - b. Details of repairs performed.
 - c. Status of work – if incomplete what parts are necessary, when will system be up, etc.
 - d. Responding technicians' name, written legibly.
 - e. Date and time of departure from this facility for this service call (Out).
12. The vendor shall prepare and provide to the Facilities Management Bureau, Miami-Dade County Corrections & Rehabilitation Department a monthly summary of all routine and emergency service call and their status. The reporting period shall begin on the first day of the month. The report will be due ten (10) days after the end of the month in the Facilities Management Bureau Offices, located at 3595 NW 72nd Avenue, Miami, FL 33122.
13. The vendor shall maintain design levels for voltage and amperage as specified by the manufacturer of the system and peripherals including electric locks, cameras, UPS, PAR, Card Access System, etc.
14. The vendor shall design and submit for approval within thirty 30 calendar days of award and implement a Preventive Maintenance Program within sixty (60) calendar days of award. The Program to include:
 - a. A schedule which is of an annual duration.
 - b. A schedule for all devices and peripherals to include the alignment of security devices, threshold levels and intercom checks to be performed four (4) times annually; (once each quarter) with one third (1/3) of the total scheduled each month of the quarter. Maintenance of cameras, lenses and housings is to

SECTION 3
TECHNICAL SPECIFICATION

include a general cleaning and not be limited to tightening and cleaning of terminals.

- c. Schedule with Facility Manager any preventive maintenance that may require vendor work other than day shift in order not to hamper regular operations of the Central Control. This must be done at least by noon the previous work day.
- d. Vendor shall be responsible for all costs related to hiring a Movement Officer (employee used by the County to escort the awarded vendor) when pre-scheduled visits are not kept by the vendor. All cancellations must occur the previous day before 1:00 P.M. by contacting the Facility manager and informing him/her of the change. The hourly cost of officers will be deducted from the monthly billing if the vendor fails to keep the prescheduled visits.
- e. Notify the Facility Manager or the Officer in Charge of Central Control twenty-four (24) hours in advance of a system reboot or disconnection of a device or peripheral equipment.
- f. Provide and maintain a monthly Preventive Maintenance Log to include all system and peripheral devices.
- g. Provide a month Preventive Maintenance Report to the Facility Manager to include all system and peripherals devices.
- h. Provide related special reports as required on request by the Corrections & Rehabilitation Department.

SECTION 3
TECHNICAL SPECIFICATION

Supplemental Materials List #1
Turner Guilford Knight Correctional Center
Equipment Listing

Quantity	Equipment Fuses
1,400	Door Fuses
1,400	Relay Fuses
100	Circuit Breaker 6A-AC

	Door Control Devices
25	Trentech Graphic Panels 4398GP01 through 4398GP25
60	Trentech 2-002-00 64 Point I/O Control Panel Interface
1,500	Omron LY1N Relay
50	DPS (Door Position Switch) 244 Boards
1,400	AML51C Micro Switch button for switches and Indicators in Graphic Panel
20	AML52C Micro Switch Lens/buttons
20	AML454/56 Micro Switch Rocker
60	Rack Power Supply 24V-12A
20	Rack Power Supply 12V-3.4A
2	HD-6A Power Supply
2	HC12-3.4A Power Supply
97	Locking 237/238 Boards
1,500	Stanley 5763X super bright LED lamp for Graphic Panels
1,000	Sentrol 1076W Series magnetic contact with wire leads
1,000	Sentrol 1076W magnet

	Programmable Logic Controller System
240	74HC573AP EPROM for 2-002-00 Interface
240	MC74HC563-FB19433 EPROM for 2-002-00 Interface
1	Trentech 3-244-OM Termination Interface
1	Trentech 5-238-OM Slave Relay Board
1	Trentech 5-237-OM Master Relay Board
1	Omron CV500/CV1000 CPU
1	Omron CV500-SLK21 Sysmac Link Module
1	Omron CV500-IC201 I/O Control
1	Omron CV500-11201I/O Interface
1	Omron CVM1-PA208 Power Supply
2	Omron 3G2A5-ID219 64 Point Input
2	Omron 3G2A5-OD219 64 Point Output

SECTION 3
TECHNICAL SPECIFICATION

Supplemental Materials List #1
Turner Guilford Knight Correctional Center
Equipment Listing

Quantity	Programmable Logic Controller System
1	Windows 2000 compatible computer (File Server)
7	Windows 2000 compatible computer (Touch Screen Stations)
7	Elo Touch 21" Color Monitor with touch screen
1	Omron CV500-BSC21 ASCII/Basic
1	Omron Sysmac Link Support Software
1	Omron CV500-OD213
1	Omron CV1000-CPU01-E
1	Power-One Model F24-12-A Power Supply

	Intercom System
5	Trentech 5-247 Audio Level Treshold Alarm Interface
10	Trentech 245 Intercom Relay Interface
88	Trentech 2-246-OM Audio Supervisor
120	Quam Paging Speaker 5T25
260	Intercom Sation TSA101H
12	Trentech Relay Board 237E10-0-5
12	Trentech Interput Board 244E10-0-3
12	Telex Model PH-7 Headset-Remove
8	Telephone Intercom Handsets-Remove

	CCTV & Camera Equipment
1	Vicon V1300X-SV system Supervisor CPU
1	Vicon V1300X-VC Video Switcher Control
1	Vicon V1300X-TD Time/Date/Titler
1	Vicon V1300X-GM Global Memory
1	Vicon V1300X-CC Card Cage
4	Vicon V210DA Distribution Amplifiers
1	CCTV Head End Matrix
1	Vicon V1300X-DVC Remote Pan/Tilt/Zoom CCTV Control Panel
4	VM609 Vicon 9" Color Monitor
28	VM614 Vicon 14" Color Monitor
246	VC2810-24 Vicon 1/2" Color Camera
8	Vicon V8400-17HT Housing
4	Vicon V8400H-B Blower

SECTION 3
TECHNICAL SPECIFICATION

Supplemental Material List #1
Turner Guilford Knight Correctional Center
Equipment List

Quantity	CCTV & Camera Equipment
4	Vicon V8400HC-B Blower
246	Vicon V8400H-T Locks
8	Vicon V390APT Pan/Tilt Drive Unit
8	Vicon V1310RB-2W Universal Receiver
8	Matrox Video Capture Cable
20	V25-1.3ES Vicon 25MM Auto Iris Lens (Estimates on each lens)
20	V16-1.3ES Vicon 16MM Auto Iris Lens
50	V12-1.4CS-G Vicon 12MM Auto Iris Lens
50	V6.0-1.2CS-G Vicon 6MM Auto Iris Lens
50	V4.5-1.4CS-G Vicon 4.5MM Auto Iris Lens
60	V3.6-1.6CS-G Vicon 3.6MM Auto Iris Lens
4	V12.5-75AC-5P Zoom Lens
4	V16-160AC-1P Zoom Lens
21	V4204QS Vicon Color Quad Splitter
2	V5200DVM-DC-N Vicon Video Amp
12	Vicon V4480SCC-HD Card Cage
82	Distribution Amplifier
1	Vicon QuantalPlex V5200DVM-DC 16 Channel Multiplexer
2	Sony SVT 124 Time Lapse VCR
246	Fuses-1A –One per Camera

	Fiber Optic Equipment
100	International Fiber Systems VT1101M Mini Transmitter
200	International Fiber Systems VT1001-R3 Dual Transmitter
200	International Fiber Systems VT1100-R3 Single AGC Receiver
200	International Fiber Systems VT1101-R3 Dual AGC Receiver
100	International Fiber Systems VT1700-Mini Transceiver
12	International Fiber Systems VR1700-R3 Rack Mount Transceiver
200	IFS Fiber Optic Converters
3	International Fiber Systems R3 Rack and PS-R2R3 Power Supply

SECTION 3
TECHNICAL SPECIFICATION

Supplemental Materials List #1
Turner Guilford Knight Correctional Center
Equipment Listing

Quantity	Personnel Alarm System
2	MX-2000 Multiplex Control Unit
2	MX-1000 02-190008 Power Transformer
124	PARC Zone Card Assy. 06-200600-1 Transponder
296	PAR Model 02RM Standard Receiver
1	PAR Model 01RM/WPH Weatherproof Receiver
2	PAT Transmitter Test Unit
1	PAR Printer Paper (48 rolls) Supplies
2	PAR Printer Ribbon
2	UPS-PF1 Power Supply
34	PARC Power Supply
1	Okidata Microline 184 Turbo Printer

	Motion Detection
25	SD1-76EH Protech Outdoor dual technology detector
13	Motion Detector Power Supply - Transformer

	Other
33	Fans, Misc. Auxiliary Power Strips
18	Power Supply for encoders
18	Comair Rotron 028318 Muffin Fan
2	Crown PZM11LL Pressure Zone Microphone
30	Bogen GA-6A AMP Amplifier
14	Ferrups FE/QFE UPS Best Power Technology
4	Ferrups FD10KVA UPS
3	Ferrups ME2.1KVA UPS

	Public Address System
7	TOA A-901A Paging Amplifiers
7	Dukane 1A4060 60-Watts Power Amplifier
4	Dukane 17A365 Amplifier
8	Crown LM-200A Lectern Microphone(CenCon-4,SC-1,8-1-1, Front Booth-1,Capt-1
120	Quam TBL25 Line Transformer

SECTION 3
TECHNICAL SPECIFICATION

Supplemental Materials List #1
Turner Guilford Knight Correctional Center
Equipment Listing

Quantity	Public Address System
6	Dukane 9A1875 Remote Intecom Amplifier
1	Voice Announcement System
20	Quam 8C5PAX Paging Speakers
20	Quam BS8VP Security Baffle
14	AP-15T Atlas/Soundolier Paging Horn
112	Audio 245/246 Boards

	Card Access System
1	Card Key Pegasys P400-PC-AST Card Access System Software
21	Card Key L80-SBK-2W Weigand Swipe, Reader
1	Card Key P400-1032 Controller
1	Card Key P400-TF Transformer
1	Card Key P400-BB Back-up Battery
1	Panasonic KX-P2130KX-P2135 Printer
1	Card Key P400-RM 32K Ram
1	Windows 2000 compatible computer with 15" Monitor, mouse, keyboard

SECTION 3
TECHNICAL SPECIFICATION

Supplemental Materials List #2
Turner Guildford Knight Correctional Center
24 Hour Parts Listing

Programmable Logic Controller System
74HC573AP EPROM for 2-002-00 Interface
MC74HC563-FB19433 EPROM for 2-002-00 Interface
Trentech 3-244-OM Termination Interface
Trentech 5-238-OM Slave Relay Board
Trentech 5-237-OM Master Relay Board
Omron CV500/CV1000 CPU
Omron CV500-SLK21 Sysmac Link Module
Omron CV500-IC201 I/O Control
Omron CV500-11201 I/O Interface
Omron CVM1-PA208 Power Supply
Omron 3G2A5-ID219 64 Point Input
Omron 3G2a5-OD219-64 Point Output
Windows 2000 Compatible Computer with keyboard, mouse, 15" monitor (File Server)
Windows 2000 Compatible PC with audio speaker, keyboard, mouse. (Touch Stations)
Elo Touch 21" Monitor
Omron CV500-BSC21 ASC11/Basic
Omron Sysmac Link Support Software
Omron CV500-OD213
Omron CV1000-CPU01-E
Power-One Model F24-12A Power Supply

CCTV & Camera Equipment
Vicon V1300X-SV System
Vicon V1300X-VC Video Switcher Control
Vicon V1300X-TD Time/Date/Title
Vicon V1300X-GM Global Memory
Vicon V1300X-CC Card Cage
Vicon V210DA Distribution Amplifiers
CCTV Head End matrix
Vicon V1300X-DVC Remote Pan/Tilt/Zoom CCTV Control Panel
Vicon V390APT Pan/Tilt Drive Unit (Or Compatible Product)
Vicon V1310RB-2W Universal Receiver
Matrox Video Capture Cable
V4204QS Vicon Color Quad Splitter (Or Compatible Product)
V5200DVM-DC-N Vicon Video Amp
Vicon V4480SCC-HD Card Cage
Distribution Amplifier
Vicon QuantaPlex V5200DVMDC 16 Channel Multiplexer (Or Newer model)

SECTION 3
TECHNICAL SPECIFICATION

Supplemental Materials List #2
Turner Guildford Knight Correctional Center
24 Hour Parts Listing

Fiber Optic Equipment
International Fiber Systems VT1101M Mini Transmitter
International Fiber Systems VT1001-R3 Dual Transmitter
International Fiber Systems VT1100-R3 Single AGC Receiver
International Fiber Systems VT1101-R3 Dual AGC Receiver
International Fiber Systems VT1700 Mini Transceiver
International Fiber Systems VR1700-R3 Rack Mount Transceiver
IFS Fiber Optic Converters
International Fiber Systems R3 Rack and PS-R2R3 Power Supply

Personnel Alarm System
MX-2000 Multiplex Control Unit
MX-1000 02-190008 Power Transformer
PARC Zone Card Assy. 06-200600-1 Transponder
PAR Model 02RM Standard Receiver
PAR Model 01RM/WPH Weatherproof Receiver
PAT Transmitter Test Unit
UPS-PFI Power Supply
PARC Power Supply

Motion Detection
SD1-76EH Protech Outdoor dual technology detector
Motion Detector Power Supply - Transformer

Other
Ferrups FE/QFE UPS Best Power Technology
Ferrups FD10KVA UPS
Ferrups ME2.1KVA UPS

SECTION 3
TECHNICAL SPECIFICATION

Supplemental Materials List #3
Turner Guilford Knight Correctional Center
48 Hours Parts Listing

Door Control Devices
Trentech Graphic Panels 4398GP01 thru 4398GP25
Trentech 2-002-00 64 Point I/O Control Panel Interface
Omron LY1N Relay
DPS (Door Position Switch) 244 Boards
AML51C Micro Switch button for switches and indicators in Graphic Panels

AML52C Micro Switch Lens/buttons
AML54/56 Micro Switch Rocker
Rack Power Supply 24V-12A
Rack Power Supply 12V-3.4A
HD-6A Power Supply
HC12-3.4A Power Supply
Locking 237/238 Boards
Stanley 5763X Super Bright LED Lamp for Graphic Panels, Red, Yellow, Green
Sentrol 1076W Series Magnetic contact with wire leads
Sentrol 1076W magnet

Intercom System
Trentech 5-247 Audio Level Threshold Alarm Interface
Trentech 245 Intercom Relay Interface
Trentech 2-246-OM Audio Supervisor
Quam Paging Speaker C5T25
Intercom Station TSA101H
Trentech Relay Board 237E10-0-5
Trentech Input Board 244E10-0-3
Telex Model PH-7 Headset-Remove
Telephone Intercom Handsets-Remove

CCTV & Camera Equipment
VM609 Vicon 9" Color Monitor (Or Compatible Product)
VM614 Vicon 14" Color Monitor (Or Compatible Product)
VC2810-24 Vicon ½" Color Camera (Or Compatible Product)
Vicon V8400-17-HT Housing (Or Compatible Product)

SECTION 3
TECHNICAL SPECIFICATION

Supplemental Materials List #3
Turner Guilford Knight Correctional Center
48 Hour Parts Listing

Vicon V8400H-B Blower
Vicon V8400HC-B Blower
Vicon V8400H-T Locks
V25-1.3ES Vicon 25MM Auto Iris Lens (Estimates on each lens) (Or Compatible Product)
V16-1.3ES Vicon 16MM Auto Iris Lens (Or Compatible Product)
V12-1.4CS-G Vicon 12MM Auto Iris Lens (Or Compatible Product)
V6.0-1.2CS-G Vicon 6MM Auto Iris Lens (Or Compatible Product)
V4.5-1.4CS-G Vicon 4.5 MM Auto Iris Lens (Or Compatible Product)
V3.6-1.6CS-G Vicon 3.6MM Auto Iris Lens (Or Compatible Product)

V12.5-75AC-5-P Zoom Lens (Exterior Roof Cameras) (Or Compatible Product)
V16-160AC-1P Zoom Lens (Exterior Roof Cameras) (Or Compatible Product)
Sony SVT 124 Time Lapse Recorder
Fuses – 1A- One Per Camera

Personnel Alarm System
PAR Printer Paper (48 rolls) Supplies
PAR Printer Ribbon
Okidata Microline 184 Turbo Printer

Other
Fans, Misc. Auxiliary Power Strips
Power Supply for encoders
Comair Rotron 028318 Muffin Fan
Crown PZM11LL Pressure Zone Microphone
Bogen GA-6A AMP Amplifier

Public Address System
TOA-A-901A Paging Amplifiers
Dukane 1A4060 60-Watt Power Amplifier
Dukane 17A365 Amplifiers
Crown LM-200A LecternMicrophone (CenCon-4,SC-1,8-1, Front Booth-1, Capt-1
Quam TBL25 Line Transformer
Dukane 9A1875 Remote Intercom Amplifier
Voice Announcement System

SECTION 3
TECHNICAL SPECIFICATION

Supplemental Materials List #3
Turner Guilford Knight Correctional Center
48 Hour Parts Listing

Quam 8C5PAX Paging Speakers
Quam BS8VP Security Baffle
AP-15T Atlas/Soundolier Paging Horn
Audio 245/246 Boards

Card Access System
Card Key Pegasys P400-PC-AST Card Access System Software
Card Key L80-SBK-2W Weigand Swipe, Reader
Card Key P400-1032 Controller
Card Key P400-TF Transformer
Card Key P400-BB Back-up Battery
Panasonic KX-P2130KX-P2135 Printer
Card Key P400-RM 32K RAM
Windows 2000 Computer 15" Monitor, mouse, keyboard

Equipment Fuses
Door Fuses
Relay Fuses
Circuit Breaker 6A-AC

SECTION 3
TECHNICAL SPECIFICATION

3.4 CHARGES TO THE AWARDED VENDOR FOR FAILURE TO PERFORM

By bidding on this solicitation, the Contractor acknowledges that the County relies upon the Contractor, in part or in whole, for the proper function of the integrated security system covered under this contract. The Contractor further acknowledges that its failure to fully meet all contractual requirements or standards is equivalent with a failure to provide the services contracted for under this contract, and as such, results in either direct or indirect losses to the County, and/or in creating the *potential* for such direct or indirect loss to the County.

The contractor further acknowledges that the County may impose charges upon the Contractor for contractual violations committed by the Contractor, its employees or agents. The County will accomplish this by reducing payment amounts from subsequent invoices due for service rendered by the Contractor. Repeated violations or patterns of violations will result in a doubling or tripling of the charge amount. Subsequent violations will result in a Vendor Non-Performance.

A written notice of violation and intent to impose a charge shall be provided to the Contractor listing the violation and intended charge. Notice of Violations shall be issued to the Contractor promptly by the County.

The 1st infraction may result in a charge equal to 10% of the monthly service charge, the 2nd infraction equal to 30% of the monthly service charge, the 3rd and subsequent infractions 50% of the monthly service charge.

The following are a list of what will be considered a violation by the County which will result in the vendor being charged a liquidated damage:

- a. Unable to repair the security system in a timely manner and in accordance with this solicitation;
- b. Unable to procure parts within the time threshold of the supplemental material list.

SECTION 4
BID SUBMITTAL FORM

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.

, 2007



PLEASE QUOTE PRICES F.O.B. DESTINATION, LESS TAXES, DELIVERED IN
 MIAMI-DADE COUNTY, FLORIDA

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: DPM
 MH Purchasing Division

Date Issued: 10/26/07

This Bid Submittal Consists of
 Pages 32 through 35

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

INTEGRATED SECURITY SYSTEM (FULL SERVICE CONTRACT)

A Bid Deposit in the amount of N/A of the total amount of the bid shall accompany all bids

A Performance Bond in the amount of N/A of the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County

DO NOT WRITE IN THIS SPACE	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: 936-73	
Sr. Procurement Agent	Maria Hevia, CPPB

FIRM NAME: _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND
AFFIDAVITS

**FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE
 ON PAGE 35 OF SECTION 4, BID SUBMITTAL FORM SHALL RENDER THE VENDOR
 INELIGIBLE FOR LOCAL PREFERENCE**

**FAILURE TO SIGN PAGE 35 OF SECTION 4, BID SUBMITTAL FORM, WILL RENDER
 YOUR BID NON-RESPONSIVE**

BID SUBMITTAL FOR:

INTEGRATED SECURITY SYSTEMS (FULL SERVICE CONTRACT)

FIRM NAME: _____

We propose a full service to furnish all labor, including transportation, material, tools and equipment to provide preventive maintenance, repair and replacement of parts (including the installation of the parts) at no additional cost to the county for the Integrated Security System located at Turner Guilford Knight Correction Center all in accordance with Bid Proposal Provisions and Specifications.

1. PREVENTIVE MAINTENANCE

- a. 12 mo. Cost per month for a full service contract \$_____/mo. ____/Yr.
Inclusive of labor, materials, parts
(including installation), and preventive maintenance.

The awarded bidder will also provide repair services for damages due to force majeure and/or vandalism documented by the County.

Estimated Number of hoursHourly rates

2. 100 hrs. Repairs for damages due to force majeure \$____hr. \$____Total
and vandalism not covered under the
maintenance contract.

Estimated Value

3. \$25,000 Parts and materials to be charged at cost plus ____% \$____Total
plus ____% mark-up.
Not to exceed 20%.
Proof of actual cost will be required.

TOTAL (Items 1 thru 3) \$_____

**SECTION 4
BID SUBMITTAL FOR:**

INTEGRATED SECURITY SYSTEMS (FULL SERVICE CONTRACT)

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW ARE THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN
CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

☐ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____ **DATE:** _____

TITLE OF OFFICER: _____



BID SUBMITTAL FORM

.Bid Title: INTEGRATED SECURITY SYSTEMS (FULL SERVICE CONTRACT)

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.

- ☐ Place a check mark here only if bidder has such conviction to disclose to comply with this requirement.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Vendor participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

- A. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?
 Yes _____ No _____
 and _____
- B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?
 Yes _____ No _____

LOCAL PREFERENCE CERTIFICATION: The responding vendor hereby attests, **by checking one of the following blocks**, that it is ☐, or is not ☐, a local business. For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base. **Failure to complete this certification at this time (by checking the appropriate box above) shall render the vendor ineligible for Local Preference.**

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No. _____

Fax No. _____

Email Address: _____

FEIN No. ____/____-____/____/____/____/____

Prompt Payment Terms: ____% ____ days net ____ days
 (Please see paragraph 1.2 H of General Terms and Conditions)

**"By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract"*

Signature: _____
 (Signature of authorized agent)

Print Name: _____ Title: _____

Failure to sign this page shall render your Bid non-responsive.



APPENDIX

AFFIDAVITS

FORMAL BIDS

MIAMI-DADE COUNTY BID AFFIDAVITS**▪ DISABILITY NONDISCRIMINATION AFFIDAVIT
(Resolution R-385-95)**

I, being duly first sworn, state that this firm, corporation, or organization is in compliance with and agrees to continue to comply with, and assure that any subcontractor, or third party contractor under this contract complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The Americans with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 U.S.C. Sections 225 and 611 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private Entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Rehabilitation Act of 1973, 29 U.S.C. Section 794

The Federal Transit Act, as amended 49 U.S.C. Section 1612

The Fair Housing Act as amended, 42 U.S.C. Section 3601-3631

**▪ MIAMI-DADE COUNTY DEBARMENT DISCLOSURE AFFIDAVIT
(Ordinance 93-129) See Section 1 (1.3H)**

I, being duly first sworn, upon oath deposes and says that the bidder of this contract or his agents, officers, principals, stockholders, subcontractors or their affiliates are not debarred by Miami-Dade County.

**▪ MIAMI-DADE COUNTY COLLECTION OF TAXES,
FEES AND PARKING TICKETS AFFIDAVIT
(Ordinance 95-178) Section 1 (1.3 E)**

I, being first duly sworn state that in compliance with the procedures contained in Section 2-8.1(c) of the Code of Miami-Dade County, and as amended by Ordinance 95-178, this firm hereby certifies that the foregoing statements are true and correct.

That all delinquent and currently due fees or taxes (including, but not limited to, real and personal property taxes, convention and tourist development taxes, utility taxes, and occupational license taxes) collected in the normal course by the Miami-Dade County Tax Collector and County issued parking tickets for vehicles registered in the name of the above firm, have been paid.

**▪ AFFIDAVIT RELATING TO INDIVIDUALS AND ENTITIES
ATTESTING BEING CURRENT IN THEIR OBLIGATIONS TO
MIAMI-DADE COUNTY (Ordinance 99-162) See Section 1 (1.3 N)**

I, being first duly sworn state that in compliance with County Ordinance 99-162, the bidder is not in arrears in any payment under a contract, promissory note or other loan document with the County, or any of its agencies or instrumentalities, including the Public Health Trust (hereinafter referred to as "County"), either directly or indirectly through a firm, corporation, partnership or joint venture in which the individual or entity has a controlling financial interest as that term is defined in Section 2-11.1(b)(8) of the County Code.

▪ **MIAMI-DADE COUNTY DOMESTIC VIOLENCE LEAVE
AFFIDAVIT (Ordinance 99-5 & Resolution R-185-00)**

That in compliance with Ordinance No 99-5, Resolution No. R-185-00 and the Code of Miami-Dade County, Florida, the following information is provided and is in compliance with all items in the aforementioned legislation. As an employer having, in the regular course of business, fifty (50) or more employees working in Miami-Dade County for each working day during each of twenty (20) or more calendar work weeks in the current or preceding calendar year, do hereby certify to be in compliance with the Domestic Leave Ordinance, codified at 11A-60 et. Seq., of the Miami-Dade-County Code, and that the obligation to provide domestic violence leave to employees shall be a contractual obligation.

**BY SIGNING AND NOTARIZING THIS PAGE YOU ARE ATTESTING
TO AFFIDAVITS ON PAGES 1 AND 2**

MIAMI-DADE COUNTY AFFIDAVITS SIGNATURE PAGE

By: _____ 20 ____
Signature of Affiant Date

Printed Name of Affiant and Title

Federal Employer Identification Number

Printed Name of Firm

Address of Firm

SUBSCRIBED AND SWORN TO (or affirmed) before me this _____ day of _____, 20____

He/She is personally known to me or has presented _____ as identification.
Type of identification

Signature of Notary

Serial Number

Print or Stamp Name of Notary

Expiration Date

Notary Public – State of _____

Notary Seal

LIVING WAGE AFFIDAVIT
(County Ordinance 99-44)

I, being first duly sworn hereby state and certify that in compliance with Section 2-8.9 of the Miami-Dade County Code, by accepting award of this contract, the bidder or proposer agrees to pay the living wage required by County Ordinance 99-44 to all employees assigned to this contract. The bidder or proposer further understands that the current living wage applied to this contract is \$9.81 per hour plus health benefits as described in the ordinance, or \$11.23 per hour without health benefits. The Living Wage required by Ordinance 99-44 is subject to indexing as set-forth in Section "C" (Indexing).

By: _____ 20 ____
Signature of Affiant Date

Printed Name of Affiant and Title

_____/_____-____/____/____/____/____/____/_____
Federal Employer Identification Number

Printed Name of Firm

Address of Firm

SUBSCRIBED AND SWORN TO (or affirmed) before me this _____ day of _____, 20 ____

He/She is personally known to me or has presented _____ as identification.
Type of identification

Signature of Notary

Serial Number

Print or Stamp Name of Notary

Expiration Date

Notary Public – State of _____

AFFIRMATIVE ACTION PLAN/PROCUREMENT POLICY AFFIDAVIT
(Code of Miami-Dade County Section 2-8.1.5) (Ordinance No. 98-30)

I, being duly first sworn, hereby state that the bidder of this contract:

- ☐ has a current Affirmative Action Plan and Procurement Policy, as required by Section 2-8.1.5 of the Code of Miami-Dade County, processed and approved for filing with the Miami-Dade County Department of Business Development (DBD) under the file No. _____ and _____ the expiration date of _____.
- ☐ had annual gross revenues in excess of \$5,000,000.00 for the previous year and does not have a current Affirmative Action Plan and Procurement Policy as required by Section 2-8.1.5 of the Code of Miami-Dade County, processed and approved for filing with the Miami-Dade County DBD. I will contact DBD at 305-375-3111 regarding this requirement.
- ☐ had annual gross revenues less than \$5,000,000.00 for the previous year; therefore Section 2-8.1.5 of the Code of Miami-Dade County is not applicable. However, I will contact DBD at 305-375-3111 in order to submit the required affidavit and exemption request.

Witness: _____ Signature _____ Signature _____

Witness: _____ Signature _____ By: _____ Legal Name and Title _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20 _____

FOR AN INDIVIDUAL ACTING IN HIS OWN RIGHT:

By: _____

FOR A CORPORATION, PARTNERSHIP OR JOINT VENTURE:

By: _____ having the title of _____

with _____.

☐ a _____ corporation ☐ partnership ☐ joint venture

PLEASE NOTE:

Section 2-10.4(4)(a) of the Code of Miami-Dade County (Ordinance No. 82-37) requires that all properly licensed architectural, engineering, landscape architectural, and land surveyors have an affirmative action plan on file with the County.

Section 2-8.1.5 of the Code of Miami-Dade County requires that firms that have annual gross revenues in excess of five (5) million dollars have an affirmative action plan and procurement policy on file with the County. Firms that have a Board of Directors that are representative of the population make-up of the nation may be exempt.

For questions regarding these requirements, please contact the Miami-Dade County Department of Business Development at 305-375-3111.

CODE OF BUSINESS ETHICS

Code of Miami-Dade County Section 2-8.1(i)

I, being duly sworn, hereby state and certify that this firm has adopted a Code of Business Ethics that is fully compliant with the requirements of Section 2-8.1(i) of the Code of Miami-Dade County as amended. I further acknowledge that failure to comply with the adopted Code of Business Ethics shall render any contract with Miami-Dade County voidable, and subject this firm to debarment from County work pursuant to Section 10-38(h)(2) of the Code of Miami-Dade County as amended. I further acknowledge that failure to submit this affidavit shall render this firm ineligible for contract award.

By: _____ 20 ____
Signature of Affiant Date

Printed Name of Affiant and Title

____/____/____-____/____/____/____/____/_____
Federal Employer Identification Number

Printed Name of Firm

Address of Firm

SUBSCRIBED AND SWORN TO (or affirmed) before me this _____ day of _____, 20 ____

He/She is personally known to me or has presented _____ as identification.
Type of identification

Signature of Notary

Serial Number

Print or Stamp Name of Notary

Expiration Date

Notary Public – State of _____

Notary Seal

In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors in accordance with Section 1, Paragraph 1.15

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Signature _____

Date

**SUBCONTRACTOR/SUPPLIER LISTING
(Ordinance 97-104)**

Firm Name of Prime Contractor/Respondent: _____

Bid No.: _____ **Title:** _____

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104 **MUST** be completed, signed and submitted by all bidders and respondents on County contracts for purchases of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders and respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. A bidder or respondent who is awarded the contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County.

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104, **MUST** be completed, signed and submitted even though the bidder or proposer will not utilize subcontractors or suppliers on the contract. The bidder or proposer should enter the word "NONE" under the appropriate heading of sub form 100 in those instances where no subcontractors or suppliers will be used on the contract.

Business Name and Address of First Tier Subcontractor/Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/Subconsultant	(Principal Owner)	
			Gender	Race
Business Name and Address of Direct Supplier	Principal Owner	Supplies/Materials/Services to be Provided by Supplier	(Principal Owner)	
			Gender	Race

I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate

Prime Contractor/Respondent's Signature

Print Name
(Duplicate if additional space is needed)

Print Title

Date

FORM 100

NAME		
ADDRESS		
CITY	STATE	ZIP
SIGNATURE	TITLE	